

## WARBOYS PARISH COUNCIL

Minutes of a meeting of the **Leisure Areas Committee** held on 15th July 2024 at the Parish Centre, Warboys.

### PRESENT WERE

Cllr J Cole  
Cllr R Dykstra  
Cllr D England

Cllr J Land (Chair)  
Cllr S Withams  
Cllr A Wyatt

Mrs E Coverdale:- Clerk  
Mrs L Moore:- Asst. Clerk

Meeting commenced at 8.30 p.m

### LA 10/24 WELCOME

Chair Land opened the meeting.

### LA 11/24 APOLOGIES

Apologies were accepted from;

Cllr M Collins – Family Commitments

Cllr D Fabb – arrived during discussions on agenda item LA 13/24 (8.33p.m)

Cllr C Sproats - Personal

Co-Opt Member J Twiselton - Personal

### LA 12/24 MEMBERS' INTERESTS

a) Declarations

None declared.

b) Register of Interests

It was unanimously **RESOLVED** to provide Cllr D England with a dispensation to be involved in discussions but not vote on matters that relate to Onyett's Field.

*Cllr D England left the room for the discussion of his dispensation 8.31pm and returned 8.32pm*

### LA 13/24 MINUTES OF THE MEETING HELD 11<sup>th</sup> JANUARY 2024

It was proposed by Cllr Withams, seconded by Cllr Fabb and **RESOLVED** by all Members present, the Minutes of the meeting held on 11th January 2024 be signed as a correct record by the Chairman.

### LA 14/24 OPEN FORUM

As no members of the public wished to speak it was **RESOLVED** to continue the meeting.

### **LA 15/24 COMMITTEE TERMS OF REFERENCE**

It was unanimously **RESOLVED** by all committee members present to adopt the Leisure Areas Committee Terms of Reference for 2024-25 and they all signed the document.

### **LA 16/24 APPOINTMENT OF LEAD MEMBERS**

- a) Onyett's Field

It was unanimously **RESOLVED** by all members present to appoint Cllr Fabb as committee lead on Onyett's Field.

- b) Environment Strategy and Bio-Diversity Duty

It was unanimously **RESOLVED** by all members present to appoint Cllr Land as committee lead on Environment Strategy and Bio-Diversity Duty.

- c) The Weir

It was unanimously **RESOLVED** by all members present to appoint Cllr Cole as committee lead on the Weir.

### **LA 17/24 REVIEW COMMITTEE BUDGET AND EXPENDITURE**

Following receipt of the quarterly Leisure Areas budget and expenditure report members unanimously **RESOLVED** to approve. (appendix 1)

### **LA 18/24 REVIEW ROSPA SAFETY INSPECTION REPORTS**

Members noted receipt of the safety inspection reports, along with the document created by the Asst. Clerk highlighting issues raised at the park.

After discussions it was **RESOLVED** for the Clerks, along with the Chair to meet with the Handymen to confirm which issues have been fixed and which works may require outsider contractors.

Additionally, it was **RESOLVED** for the Clerks to get quotes for play safe bark and sand.

### **LA 19/24 MAINTENANCE REQUIREMENTS**

The asst. Clerk provided members with a report on current maintenance requirements for the Leisure Areas completed by the Handymen;

- a) Adams Lyons Playing Field

Emptying of bins, rubbish clearing, weekly equipment check & trim bushes in Autumn.

- b) Jubilee Park, including community orchard

Empty bins, trim bushes/hedges, cut brambles, clear rubbish, clean signs, weekly equipment check.

- c) Orchard Close

Empty bins, cut grass, weekly equipment check, rubbish clearing.

d) Heath Pond and Sheepwash

Cut pathways and keep it open, trim branches if required.

Additionally, it was **RESOLVED** to request the Handymen replace the buoy at the Sheepwash as a matter of urgency.

e) Pathfinder Way Open Spaces/Stirling

It was **RESOLVED** to ensure the Handymen are being seen to maintain the 2 sections of grass on Stirling Close, which is currently cut by residents.

f) School Road and High Street/Woodlands footpath

Cut the grass, trim the hedges and empty the bins.

g) War Memorial

Cut the grass, water the flowers, plant flowers, keep it all tidy.

h) The Weir

Cut the grass, plant and water flowers, keep it all tidy, aerate the water.

Cllr J Cole read out a statement to inform members she would be giving up the physical work at the Weir however would continue to provide support and knowledge. She suggested that the Committee should co-opt Weir volunteer Robert Posey to continue the Weir maintenance along with the council's handymen. The Chair then thanked Cllr Cole for her hardwork over the years.

It was therefore unanimously **RESOLVED** in principle to liaise with R Posey to co-opt onto the Leisure Areas Committee at next meeting of the committee on 4<sup>th</sup> November 2024.

i) Onyetts Field

Litter picking, repairs as needed, trim hedges, tree planting.

- a. Footbridge replacement:- Arising from LA 7/24 (i) The Clerk advised that the window for funding for repairs to the footbridge had now passed (31/03/24) granted by Cambridgeshire County Council. Following discussions it was **RESOLVED** for the Clerks to ask for an extension on the grant in order to get the works completed.
- b. Biodiversity for All:- Arising from LA 7/24 (i) as Cllr Sproats was not in attendance it was noted that they were waiting for the HDC grant funds of £8k to be received in order for the planned conservation work to be commence.
- c. Byelaws:- Further to 174/23, the Clerks advised that they would get the Byelaws completed as a matter of urgency.

j) Miscellaneous

Benches, painting, bollards, road signs, hanging baskets

**LA 20/24 NOTICES AND MATTERS FOR THE NEXT LEISURE AREAS AGENDA**

None raised.

**There being no further business, the meeting was declared closed at 9.34pm**

**The next meeting of the Leisure Areas Committee will be held on 4<sup>th</sup> November 2024.**

**Chairman.**

**Date.**

APPENDIX 1

**Warboys Parish Council**  
**Summary of Receipts and Payments**

31 July 2024 (2024-2025)

Cost Centre Group - Leisure Areas

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail*

**Open Spaces**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
201 Gardens				1,700.00	433.30	1,266.70	1,266.70 (74%)
202 Onyett's Field		7,955.38	7,955.38	2,800.00		2,800.00	10,755.38 (384%)
203 Trees and Hedges				3,500.00		3,500.00	3,500.00 (100%)
204 The Weir				500.00		500.00	500.00 (100%)
<b>SUB TOTAL</b>		<b>7,955.38</b>	<b>7,955.38</b>	<b>8,500.00</b>	<b>433.30</b>	<b>8,066.70</b>	<b>16,022.08 (188%)</b>

**Play Parks**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
401 Adam Lyons				1,700.00	1,449.13	250.87	250.87 (14%)
402 Jubilee Park				1,000.00	340.00	660.00	660.00 (66%)
403 Orchard Close				1,800.00		1,800.00	1,800.00 (100%)
<b>SUB TOTAL</b>				<b>4,500.00</b>	<b>1,789.13</b>	<b>2,710.87</b>	<b>2,710.87 (60%)</b>

**Summary**

<b>NET TOTAL</b>	<b>7,955.38</b>	<b>7,955.38</b>	<b>13,000.00</b>	<b>2,222.43</b>	<b>10,777.57</b>	<b>18,732.95 (144%)</b>
V.A.T.				266.49		
<b>GROSS TOTAL</b>	<b>7,955.38</b>			<b>2,488.92</b>		